

Person Specification Pro Forma



Job Title: Community Mission Worker (Poverty Truth Commission Facilitator)

Church/Circuit/District: South West Tyneside Circuit / Newcastle Upon Tyne District

Attributes	Essential	Desirable	Method of Assessment
Education & Training	Awareness of Equal Opportunities issues and practices.		A
	Literacy and Numeracy skills which will enable the support worker to keep appropriate records and paperwork as needed.		A Q
		Work with children, families or the elderly. (This does not have to be paid work)	A I
Proven Ability	The ability to work alongside others and motivate volunteers.		A
	Excellent people skills and the ability to create a welcoming atmosphere.		A I
	Current and active member of a Christian church or community.		A
	Be able to communicate openly about their faith.		A I
	Have experience of mission in a church or circuit context whether paid or voluntary.		A I
		Pastoral experience within a church.	A
		Experience of liaising with or working alongside other community or Council organisations.	A I

	Experience of working alongside / with community and/or church organisations.		A I
Special Knowledge & Skills	Experience of relating to the general public.		A
		Knowledge or skills relating to community health, social or financial issues.	A I P
	The ability to listen to people.		A I
		Awareness of local and national organisations which support local people socially, financially and in health-related issues.	A I P
	An awareness of local and national issues and policies which impact on local communities.		A I P
Special Qualities or Aptitudes	Good communication skills.		A I P
	A passion for supporting people in the local community.		A I P
	Ability to work as part of a team.		A
	Ability to take own initiative when required.		A
	To present a strong Christian example.		A I
	Good organisational skills.		A
	Ability to be flexible in responding to the needs of the Church Centres and their users.		A I P

Any Other Requirements	Good time-keeping.		A I
	Willingness to understand and engage with Methodism and its priorities and be subject to its discipline.		A I
		A good understanding of Safeguarding issues around vulnerable children and adults.	A I
	Receive a satisfactory Enhanced Disclosure from DBS.		Q
	Must be computer literate in order to complete necessary administration, emails, use Powerpoint etc.		AP

Method of Assessment A – Application Form, I – Interview, W – Written exercise, P – Presentation, G – Group exercise, Q – proof of qualification (certificates or transcripts)

Last Date Modified: 16th February 2018