

MISSION ENABLER

IN THE SOUTH WEST TYNESIDE METHODIST CIRCUIT

We are looking for two Mission Enablers to work alongside ministers, lay leaders and congregations across our Circuit to encourage mission, nurture discipleship and support churches as they engage with their local communities.

Salary - £31,885 - £35,553 (pro-rata, depending on experience and qualifications)

Part-time and full-time options available.

Applications close: 15th September 2026

If you have any questions, would like to arrange an informal chat or a visit, please contact William Gray at william.gray@rowlandsgill.org.uk.

We look forward to hearing from you!



Mission Enabler – Job Description



Purpose

To work alongside ministers, lay leaders and congregations across the South West Tyneside Methodist Circuit to encourage mission, nurture discipleship and support churches as they engage with their local communities. The Mission Enabler will help equip volunteers, develop outreach initiatives and encourage welcoming, outward-looking church communities where people of all ages can explore faith and grow as disciples of Jesus Christ.

Suggested key responsibilities are outlined below; however, the role itself would be shaped around the gifts, strengths and experience of the successful candidate.

Key Responsibilities

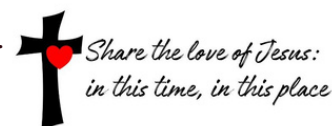
- Encourage and equip churches to develop mission, hospitality, evangelism and new opportunities within their local communities.
- Work alongside ministers and lay leaders to explore vision, support mission and develop new opportunities for outreach.
- Support churches in welcoming seekers and new believers through initiatives such as small groups, fresh expressions of church and other discipleship pathways.
- Encourage churches to identify, nurture and support lay leaders and volunteers involved in mission and pastoral life.
- Help churches recognise and respond to the needs of their communities, including addressing loneliness and social isolation and encouraging intergenerational connection.
- Develop partnerships with local churches, community organisations and ecumenical partners to support mission initiatives.
- Support and build on existing Circuit mission initiatives and help churches explore creative ways of using their buildings and resources for mission.

Safeguarding

- Ensure safeguarding knowledge is kept up to date and that all safeguarding policies and procedures are followed.

Other Duties

- Maintain a good understanding of the life and culture of the South West Tyneside Methodist Circuit and the wider Methodist Church.
- Keep abreast of new resources and developments that may support the mission of the Circuit.
- Undertake other reasonable duties, as agreed with the line manager, that support the evolving mission of the Circuit.
- Attend or report to meetings, such as Circuit meeting, as requested.



Mission Enabler – Person Specification



Person Specification	Essential	Desirable
Training and Qualifications		
Good understanding and use of written and spoken English	X	
Qualification in mission and/or theology		X
Proof of further study/continuous professional development		X
Knowledge, Skills and Experience		
Experienced in praying with and for others	X	
Experience of working with people in a church context	X	
Good understanding of varied types of ministry	X	
Experience of supporting churches to develop new mission and growth initiatives		X
Experience in church leadership		X
Experience of managing and supporting volunteers		X
Qualities & Aptitudes		
An active listener, friendly and sensitive, able to work with compassion	X	
Passionate about mission and supporting churches to seek God’s calling for their area	X	
Able to identify and explore the giftings of others and nurture volunteers	X	
Excellent organisational skills to plan and manage a work schedule	X	
Able to react and adapt positively to meet the current and future needs of our church communities	X	
Able to express and communicate faith naturally and authentically	X	
Able, willing and comfortable to work independently and to work as part of a team	X	
Able to develop and maintain appropriate boundaries, demonstrating integrity and a commitment to confidentiality	X	
Other		
Have a Christian faith	X	
Attentive to the Holy Spirit and committed to growing in faith	X	
Able to present a Christian example	X	
An appreciation of the Methodist Church and a commitment to work within its values	X	
A commitment to work irregular hours, to include evenings and weekends	X	
A satisfactory disclosure from an enhanced DBS check	X	

Mission Enabler – General Terms



Hours: Both part-time and full-time options considered

Evening and weekend work is a fundamental part of this role

Salary: £31,885 - £35,553 (pro-rata, depending on experience and qualifications)

Responsible to: An appointed line manager

Faith requirement: A specific faith is an essential requirement for this role and in accordance with the Equality Act 2010 it is - and it will remain for the duration and continuity of employment - an occupational requirement that the successful applicant is a practising Christian.

Probationary period: Offers of employment are conditional on the satisfactory completion of a 3-month period of probationary service. We reserve the right to extend this to a maximum of 5-months if it is felt necessary to do so.

DBS Certificate: Offers of employment are conditional on a satisfactory enhanced disclosure from the Disclosure & Barring Service (DBS)

Training: There will be the need for you to attend training relevant to the continually evolving requirements of the Methodist Church. Where possible training will be undertaken in contracted hours but if this is not possible you will receive time off in lieu (TOIL).

On appointment, the following training courses must be completed at the earliest opportunity:

- Methodist Church Foundation Safeguarding Training
- Methodist Church Advanced Safeguarding Training
- Methodist Church Unconscious Bias Training
- Methodist Church EDI Training

Anticipated start date: as soon as possible.

Mission Enabler – Important notes



Adjustments:

Please contact us if you require adjustments making at any stage or to any aspect of the recruitment process. If you are selected for interview, we will ask if you have any access needs or if you require any reasonable adjustments to be made.

Entitlement to work in the UK:

Any job offer will be conditional on you demonstrating the right to live and work in the United Kingdom as required by the Immigration Asylum and Nationality Act 2006. You will be required to evidence your right should an offer of employment be made.

Experience, knowledge and skills:

The person specification lists the requirements for this post. The panel only consider information written on your application form and will assess this information against the person specification.

References:

Any job offer will be conditional and subject to the receipt of satisfactory references. We reserve the right to withdraw a conditional offer of employment based on the references that we receive.

Criminal convictions:

You will be asked to disclose details of unspent convictions. Having a criminal record does not automatically bar you from working with us but this will depend entirely on the conviction and the job that you have applied for.

Data protection:

The information you provide will be held securely and in confidence. We process information in line with our Privacy Policy and the information we hold will, if you are appointed, be used to administer your employment with us. By making an application, we assume that you agree to the processing of your data in accordance with our Privacy Policy.

Equality, diversity, and inclusion:

Our aim is to have a workforce that reflects the diversity of talent and abilities drawn from across our communities. In line with the Equality Act 2010, we will monitor the composition of our workforce to ensure it is representative and that staff are treated equally and fairly. Unless an 'Occupational Requirement' is in place for a vacancy and clearly stated as such, recruitment decision will be made solely on the basis of an applicant's ability and merit as measured against the criteria of the job.

Mission Enabler – Next Steps



As part of our safer recruitment procedure applications should be made on a Methodist Church application form. CVs are not accepted.

Please return completed application forms to admin@swtyneside.org.uk

Informal conversations about the role before making an application are actively encouraged. Please direct these to william.gray@rowlandsgill.org.uk

Anticipated timeline:

1. Closing date: 15th September 2026
2. Shortlisting: w/b 21st September 2026
3. Interview date (in-person): Evening of 29th September 2026

The interview process will consist of a short presentation and a formal interview.

We reserve the right to close the vacancy earlier than this date should a sufficient number of applications be received

Interviews will be held in-person at Strathmore Road Methodist Church, Rowlands Gill, NE391HX.